

# St. Andrew's Episcopal Church



## Annual Reports 2017

**We are a diverse community of faith called by God  
to love, worship, pray, support, and serve.**





**St. Andrew's Episcopal Church  
Annual Parish Meeting Agenda  
January 21, 2018**

**We are a diverse community of faith called by God  
to love, worship, pray, support, and serve.**

**Vision for 2018:  
Grounded in Faith, Growing to Serve**

**Call to Order:**

Opening Prayer  
Appointment of Secretary Pro Tem

**Announcement of Election Slate: Vestry, Wardens, & Delegates:**

**Warden:** Pam Leibring, 2 year term

**Vestry:** Kay Mayer- 3-year term  
Rob Pritchard - 3 year term

**Deanery / Convention Delegates:** Sue Villeneuve  
Jerry Harrington  
Justin Naylor  
Cynthia Harrington (alternate)

**Nominations from the floor**

**Lunch**

**Priest's Report**

**Interactive Visioning Exercise**

**Wardens' Report**

**Treasurer's Report  
Call for Election  
Any additional questions  
Adjournment  
Closing Prayer**

**St. Andrew's Episcopal Church  
2016 Annual Meeting Minutes  
January 22, 2017**

**Present:**

Rev. Randi Hicks Rowe and 54 members of the congregation

**Call to Order:**

Rev. Randi Hicks Rowe called the 2016 annual meeting to order and led the opening prayer. Lisa Roeseler was appointed Pro-Tem Secretary for the annual meeting and Clerk of the Vestry.

**Presentation of Slate of Officers for Elected Office:**

**Warden:** Melissa Naylor (2-year term)

**Vestry:** Meg Whitmore (3-year term)  
Chris Wesolek (3-year term)

**Deanery/Convention Delegates:** Sue Villeneuve  
Jerry Harrington  
Justin Naylor  
Cynthia Harrington (alternate)

**Nominations from the Floor:**

There were none

**Opening of the Polls:**

The polls were open at 11:52 a.m.

**Lunch/Table Discussion—Dreams for St. Andrew's:**

Rev. Randi asked everyone to discuss their 2017 vision for St. Andrew's

**Meeting:**

- **Treasurer's Report**

Mike Depew gave a report on the budget with a breakdown of income and expenses. He noted that we ended 2016 with a deficit of \$5,307.06, which wasn't as large as was budgeted for. This was due to cautious spending by our Vestry, despite the expense of the parking lot upgrade, a large gift to the Community Store roof repair, and the fact that we operated with supply clergy for a large portion of the year. The 2016 pledges finished with 69% paid in full, falling short of our goal of 80%. He commended our outstanding outreach, being 15.9% of our income.

- **Fish Fry Planning**

Stacy Lampman announced Fish Fry begins February 24<sup>th</sup> and continues every Friday through April 7<sup>th</sup>. Fish Fry posters are ready for distribution and ad letters have been sent out to the usual supporters. More letters are available for parishioners who know of any new businesses in the area. Dan Anger requested that pre-paid tickets for fish fries be made available for purchase by those who want to give the gift of a fish fry, which they will be made available. Gratitude ad forms were passed out to parishioners at today's meeting. Stacy announced that there are many jobs available at fish fry. Help will be needed Thursday nights and Friday mornings for prep work. Also, there will be a need for at least 400 desserts every week.

- **Dreams/Visions for 2017**

Rev. Randi asked that people share their thoughts and visions for the new year:

- ✓ Natalie Beilein commended Rev. Randi on her presence in the community (especially at a local youth basketball game at school).
- ✓ Sue Villeneuve commented on our community outreach and the importance of the inclusiveness of everyone.
- ✓ Melissa Naylor suggested that we highlight a family in our congregation in the bulletin each week, so that we all get to know each other.
- ✓ Judi Naylor added that she is grateful to see Rev. Randi's sermon posted on the church website each week.
- ✓ Judi also spoke about the need for more volunteers at the monthly service held at Newfane Nursing Home & Rehab.

- **Priest's Report- Rev. Randi Hicks Rowe**

Rev. Randi said that she is blessed and happy to be here. She thanked everyone for the prayers. She stated that we do things well, and she wants to work on additional things:

- ✓ Work on discipleship training
- ✓ Work with laity on future bible study
- ✓ Begin to prepare people for future confirmation and reception
- ✓ Would like to form a committee of people to discuss the possibility of a Sunday evening contemporary service. This will help to reach those who cannot attend Sunday morning service.

Rev. Randi opened the floor for questions (there were none). She announced her office time at St. Andrew's as Tuesday and Wednesday afternoons. She is typically off on Fridays, however, will certainly tend to pastoral emergencies.

Mike Depew announced a correction to the baptism statistic in the annual report. There was 1 baptism in 2016 (not zero, as listed in report).

- **Warden's Report- Celebrating 2016 and Saying Thank You**

Paul Mayer announced that there will be a Vestry retreat in a few weeks, which is when the Vestry will set goals. Paul thanked all the Vestry members for their hard work during our transition (Cheryl Knapp, Melissa Naylor, Jamie Gaillie, Pam Leibring, Mark Gilson, Bill Buchanan). He also thanked the congregation for continuing work on committees in the absence of a priest (Sunday School teachers, Communications Team, Ladies Guild, Altar Guild, Acolytes, Eucharistic Ministers, Choir & Director, Bazaar, Gospel Groove Band, Fish Fry, Buildings & Grounds, Finance Committee, Ushers, Hospitality, Convention Delegates). He commended everyone for the wonderful work on Rev. Randi's Service of New Ministry last Sunday.

Paul personally thanked the following people for their service to St. Andrew's:

- ✓ Cheryl Knapp- outgoing Vestry member
- ✓ Melissa Naylor- outgoing Vestry member
- ✓ Judi Naylor- Pastoral Care coordinator during the transition
- ✓ Chris Kalahan- Adopted families
- ✓ Bonnie Wintersteen- outgoing Clerk of the Vestry
- ✓ Liz Depew- for preparing the coffee every Sunday
- ✓ Mike Depew- outstanding Office Manager and Treasurer
- ✓ Melissa Naylor- for agreeing to be Warden for the next 2 years
- ✓ Meg Whitmore & Chris Wesolek- for agreeing to be on Vestry for 3 years
- ✓ Doug Wintersteen- outgoing Warden and leadership during the transition

Doug Wintersteen thanked Paul Mayer for his service as Warden this past year, and for his continued service in the coming year.

- **Call for Election Acclamation (12:59 p.m.)**

Rev. Randi made a call for election of the slate of officers by acclamation. Motion by Marty Gregg, seconded by Doug Wintersteen, to approve the 2017 candidates for Vestry and Wardens.

All present were in favor. Motion carried.

- **Review and approve minutes of the 2016 Annual Meeting**

Motion by Stacy Lampman, seconded by Marty Gregg, to accept the minutes of the 2016 Annual Meeting as published.

All present were in favor. Motion carried.

- **Final Thoughts**

Sue Villeneuve suggested that research be done into purchasing a new organ. Rev. Randi stated that Joe Breczka has formed a committee to begin looking into this.

- **Adjourn**

The Annual Meeting was adjourned at 1:05 p.m.

Rev. Randi Hicks Rowe closed the annual meeting with a prayer.

## Candidates for 2018

**Pam Leibring** I feel honored to be nominated for **junior warden**. I am married to Eric and have three children, James 16, Sarah 14, and Julia 8. I work for a non-profit educational company called AVID Center, helping to support career and college readiness in schools. I began coming to St. Andrew's 16 years ago when James was born. Over the past 8 years I have taken an active role in the church as the co-facilitator of the Youth Group, member of the Partnership Committee, and Vestry member. St. Andrew's Church is not only a place for me and my family to come weekly to worship, but it is a fellowship of family and friends who come together to love and support each other. I am excited to take on the role of **junior warden**. I pledge to do my best to support and encourage all within our church to continue to strengthen our ties to each other and our community through faith.

**Kay Mayer** I am honored to be nominated to **serve on the Vestry** at St. Andrew's.

From the first time my husband Paul and I came to St. Andrew's seven years ago, we felt welcomed and at home, thanks to all the wonderful congregation.

I'm involved with many aspects of the church. Some of which include fish fry, hospitality, Ladies Guild, Building and Grounds, Liaison to the Food Pantry, volunteer at St. Andrew's Community Store, and co-chair of the Annual Bazaar...my favorite.

I will do my best to be a valuable supportive member of the Vestry.

**Rob Pritchard** I'm both grateful and humbled to have been nominated for a **Vestry position** at St. Andrew's. Kathy and I began attending in 2012 when her Aunt Carol (Wright) could no longer drive and needed transportation. After Aunt Carol passed away, many were surprised to see us at services but by that time St. Andrew's had become a very important part of our life and we had found a home. I've been involved in various church functions since then including the fish-fry, annual bazaar and as a member of the St Andrews Men's Breakfast Club. Being of service is important to me and I believe that in some small way I'm doing God's work while helping our church family. I'm currently semi-retired working a few days a week as a consultant. In my professional career, I held various leadership positions and was responsible for major projects, markets and operations. There is something special about St. Andrew's and I'm committed to offer whatever assistance I can to maintain our solid foundation while supporting the future development and growth of the parish.

## Annual Reports - 2017

1. Rector's Report
2. Warden's Reports
  - a. Paul Mayer Jr.
  - b. Melissa Naylor
3. Music Ministry
  - a. Joe Breczka, Jr - Director of Music
  - b. Doug Wintersteen - Director, Gospel Groove Band
  - c. Justin Naylor - Director, Children's Choir
4. Worship
  - a. Acolytes - Sue Villeneuve
  - b. Altar Guild - Dorothy Cheasty
  - c. Ushers - Jerry Harrington
5. Outreach
  - a. Youth/Intergenerational Programs - Pam Leibring
  - b. Our Little Roses - Jamie Gailie
  - c. Adopted Families - Chris Kelahan
  - d. St. Andrew's Community Store - Cindy Harrington
  - e. Newfane Community Food Pantry - Kay Mayer
6. Education & Christian Formation
  - a. Sunday School - Kathy Gregg, Nancy Pestinger, Liz Depew, Cindy Harrington,
  - b. Adult Education - Dorothy Cheasty
7. Building & Grounds Ministry - Paul Mayer Jr.
8. The Ladies Guild - Darcy Buchanan
9. Hospitality Ministry - Jamie Gailie
10. Communications & Technology Ministry- Lynn Schauer-Bewley
11. Financial Management Ministry- Mike Depew
  - a. 2018 Budget
  - b. Income & Expense

## The Rector's Report: The Rev Randi Hicks Rowe

### Where We Are Now:

<u>Statistical Report for</u>	<u>2016</u>	<u>2017</u>
Total Attendance at all services	3,460	3,588
Total Sunday Attendance	3,309	3,098
Average Sunday Attendance	58	56
ASA July1-September 1	32	42
Total Number of Services		115
Marriages	1	1
Burials/Interments	1	10
Baptisms	1	1
Private Holy Communions	18	40
Pastoral Visits		33

Last year was a year in which we lost several members of our extended community (church members and their family members). It was a year in which several of our long-term members moved to assisted living or retirement communities or became more shut-in. We miss these members among us. On the other hand, we joyfully welcomed some new members into our community through marriage, baptism, reception or just choosing to worship with us. It was a year in which we felt called to focus on needs close to home.

### Where We Are Going

Care for members of our extended community will always be an important part of who we are as a people of God. Yet, God is showing us that we now need to focus outward - we need to bring more people into this community. We need to focus on Jesus' Great Commission to go forth and spread the Gospel. This is evangelism, a word with which many of us are uncomfortable. Simply put, we need to go out into the community and ask others to become a part of us. We need to look at programs that meet the spiritual needs of some of our own members who may be prevented from attending traditional Sunday services as well as the needs of others in a community who need a church home. As the vestry finalizes goals for next year, most of them will be around this need to develop programs that help spread the Gospel in new ways.

### How Will We Get There

Through prayer, discernment, and hard work together. Every member of our community is here because God called that member into our midst. We will need the gifts and participation of everyone to move where God wants us.

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## Warden's Report: Paul Mayer

As my term as Warden comes to an end I would like to thank Rev. Randi, the Vestry and all of the St. Andrew's Family for the support I have had these past two years.

Melissa Naylor will become your Senior Warden and I have every confidence that she will be an outstanding Warden. As our Annual Meeting takes place and the nominees for Jr. Warden and two Vestry members are presented for a vote, I am confident that you will be supportive of the nominating committee's choices.

I look forward in faith that St. Andrew's will continue to thrive and be a shining example of what a church family should be.

## Warden's Report: Melissa Naylor

I would like to start out by thanking Paul Mayer for stewarding me as junior warden and for literally and figuratively "turning on and off the lights" illuminating the path. Each week I learn something new and

invigorating about our parish, our denomination and the role of warden I didn't know before. Although the past two years has been an apprenticeship of sorts, I am confident and excited to begin working as warden providing leadership to the vestry and support to Reverend Randi to enable and empower us as ministers. I believe the best way to keep healthy relationships and a strong ministry is to build trust and communicate.

As a teacher I encourage my students to ask questions. Many times our questions give us more direction and information than our answers. As we look forward to 2018.....we will ask.....

1. What do we believe the Lord is calling our congregation to be and to do today and tomorrow?
2. What do we want our congregation to look like five years from today?
3. What do we believe we do best in ministry today?
4. How do we believe non-members view our congregation today?
5. How do we want non-members to perceive our congregation five years from now?

## **Ministry Team: Music:**

**Choir: Joe Breczka, Jr., Music Director**

### **Where we are now: (December), 2017:**

Our Music Program at St. Andrew's continues to support our overall ministry and growth. St. Andrew's continues to be blessed with the many members who contribute their time and talent to support our program. I believe we are at a great spot in regard to our program and look forward to its future growth and success.

### **Where we want to be, (December) 2018:**

Looking forward, we will continue our encouraging path of growth. We will continue to coordinate all our music groups and activities, working toward our common goal. As we look ahead, I would like to see our Choir continue to grow, specifically by adding youth. In addition, I would like to see our program continue to expand by offering unique music venues and such to support the continued growth at St. Andrew's.

### **What we will need to get there:**

I do believe that our program is in a great spot. We need continued support of our efforts. St. Andrew's has provided all the resources we need to maintain our success. The biggest things we need to continue our growth is the commitment of all involved and the desire for new people to participate. Moving forward, we will keep our eyes on the Cross to assure our continued success in the coming year.

## **Ministry Team: Music**

**Gospel Groove Band: Doug Wintersteen, Director**

### **Where we are now: (December), 2017:**

The gospel groove band continued our inter-generational ministry of providing musical entertainment for our community partnerships. We returned to the Community Missions of Niagara Frontier for a dinner and concert January 29, 2017, and the WNY VA Hospital in Buffalo for another concert June 11, 2017. Both of these are very rewarding gigs for us to play, and we are grateful that they have invited the GGB back every year.

Since 2012 we have been donating our time and talents to our community partners with these concerts. In 2017 we added a new chapter to our outreach activity. We were invited to play at the First Baptist Church of Newfane for a Friday evening community concert May 5<sup>th</sup>, and to play for St. Paul's Cathedral's 200<sup>th</sup> Anniversary Celebration on September 23<sup>rd</sup>, on Pearl St. in downtown Buffalo. The GGB represented St. Andrew's well as we rocked out these venues with our high energy sets of rock, R & B, Texas Blues, and spiritual music! We were actually compensated for these two performances, and we paid forward 100% of the money to outreach programs. We donated \$150 to the Newfane Leo Club, \$150 to Little Roses, and \$422 to ERD for Puerto Rico Hurricane Relief.



While we are proud of our outreach partnerships, we are also grateful for the support of our St. Andrew's family. A great big **"Thank You!"** goes out to the Ladies Guild for their generous donation of \$300 to the GGB! This money was used to help pay for our new Yamaha digital piano.

The most spiritually transformational musical event this year for St. Andrew's was our production of "Godspell" in July. The GGB was well represented with several veterans of the band in the cast, pit band, and production crew.

On another note, I extend a big "Thank you" to Sarah Leibring, Addie Naylor, and Ruthie Naylor for their time and talents in preparing and singing "Christmas Offering" for the prelude December 17<sup>th</sup>. These three young ladies are very talented and easy to work with.

#### **Where we want to be in 2018:**

The GGB will kick off 2018 with another Sunday Cabaret concert at Community Missions in Niagara Falls on Sunday evening, January 28. Please join us if you can, it is always a fun concert. The audience there is always free spirited and we have a high energy set planned.

We will continue to explore outreach concert opportunities, and I expect we will be back at the WNY VA Hospital and The First Baptist Church.

We would like to continue our partnership with the contemporary bands at the Buffalo Episcopal Churches. I recommend we host a summer concert with the Cathedral and Trinity bands, either in our own back yard or in Olcott.

I still want to do a Christmas album from St. Andrew's. With the GGB, the Choir, and our ensembles we've arranged, we certainly have the talent and the songs to do that.

#### **What we will need to get there:**

What we really need is time to make our 2018 goals happen. I'm so proud of this band; there isn't much we can't do or can't play! And St. Andrew's has always provided the support and encouragement we need.

Recording and printing a Christmas CD will take some resources for licensing and production costs. We will need to strategize this while we still have so much of our young talent available to work with.

Thank you for your support of the gospel groove band, and all the music at St. Andrew's!

### **Ministry Team: Music:**

#### **Children's Choir: Justin Naylor, Director**

The children's music ministry has been inactive for the past year. I hope to use the springtime to think about opportunities for the children for fall 2018. It was wonderful to see the children and youth involved in the musical Godspell and providing music on other occasions.

### **Ministry Team: Worship**

#### **Acolytes: Susan Villeneuve, Acolyte Master**

#### **Where we are now: (December), 2017:**

Thank you! to all the adults that helped for the Months of July and August it is such a relief to know that there is an interest from adults as well as Kids. This service is not a hard service it is a service of repetition which is the way most of us learn.

We have only 8 veteran acolytes and 2 new beginners. Due to the low number of acolytes, we will no longer be processing with our torches as there will only be 2 acolytes weekly. Most of our acolytes, including myself, were serving every other week due to low numbers. So, with Rev. Randi's approval, we are changing to only 2 acolytes weekly in order to keep all interested in the service that we are performing. Thank you to the parents that also make sure that their children are here on the scheduled weeks. Thank you to all the kids also. If it weren't for your interest I'm not sure who would do the job.

#### **Where we want to be, (December) 2018:**

We can always use more volunteers. Anyone from Age 7 up is welcome.

**What we will need to get there:**

As in years past, please prayerfully consider helping out in July and August.

**Ministry Team: Worship:****Altar Guild: Dorothy Cheasty, Altar Guild Director**

**Where we are now: (December), 2017:** We currently have 13 members. We have maintained the Advent Wreath as is and did not purchase 4 more white liquid wax candles for use on Christmas Day through the Feast of the Epiphany. We did, thanks to our building and grounds committee, get our sanctuary candle electrified while maintaining its original integrity as a memorial though additional memorial funds given on behalf of Eva Rose along with some lovely linens from her family. We also updated the entire set of green vestments and matching paraments through the generous donation of Larry and Prudy Waters in memorial of their son, David and memorial funds on behalf of Mike Naylor. Access to the altar area may be navigated much more safely thanks to the beautiful and sturdy oak railings made and installed by Bill Buchanan. Pastor Randi is enjoying the sturdy riser also made by Bill for her and others who may require help seeing over the Pulpit. Other speakers having similar need are enjoying the new wooden surface on the lectern designed and made by Gary Cheasty. Many thanks to all who contributed time, talent, and funds to help enhance our worship area.

**Where we want to be, (December) 2018:** We will be making an inventory this year of all the wax candles we are storing and not using. We hope that the vestry will consider what can be done with them to both enhance the worship experience of another congregation and help defray their out of pocket costs for the materials as well. We will also continue to inspect our linens and vestments for wear and tear and request replacements when necessary. Finally, we are still hoping for additional members to help make light the work of the altar guild. Remember, both teens and men are welcome to join with the ladies. This reverent work is both a calling and a ministry serving God and His people. Please consider working with one of the monthly teams to get a taste of what is involved.

**What we will need to get there:** We need the continued support and effort of all who understand the need for what is done by the altar guild. May you be blessed and know the presence of the Lord as you serve at His altar.

**Ministry Team: Worship****Ushers: Jerry Harrington, Head Usher****Where we are now: (December), 2017:**

We have about 5 regular ushers and 2-3 others who will fill in if asked. It is good to see some youth assisting also. There has been coverage when needed, but often exactly who will be ushering on any given Sunday is not known until that day.

**Where we want to be, (December), 2018:**

This year I would like to see the sign-up sheet used more so we can have at least a month in advance scheduled.

I would also like to have an emergency procedure established and posted by the end of next year.

**What we will need to get there:**

I feel that a little more encouragement and attention to scheduling in advance is what is needed. I would be willing to work with the Vestry to establish a procedure to follow in case of a medical or any other type of emergency. Many thanks to everyone who has joined the team!

Several years ago I wrote this job description of an" usher for St. Andrew's. I'll repeat it here and hope it encourages you to lend a hand. Ushering: herding children, removing bats, chasing chipmunks, greeting everyone, calling 911!!, gathering, presenting, guiding, helping, adjusting, **Serving God!!**

## **Ministry Team: Outreach:**

### **Newfane Intergenerational Programs: Pam Leibring**

#### **Where we are now: (December), 2017:**

Since most of our events appeal to youth of all ages, this year we officially renamed our ministry to the Newfane Inter-Generational Program. Over the past year the group met together five times to have fun and build strong intergenerational relationships within our parish and larger community. The first event for 2017 inspired the artist in all of us when we brought in a local artist to help us "Paint with Personality". Next, a group of members participated in the Mother's Day Breast Cancer Walk held in Lockport where we raised a significant amount to support Mary's Wig Room and breast cancer research. In June youth of all ages had a fun day at Darien Lake. In August we relaxed and enjoyed a wonderful game of Buffalo baseball at the Bison's game. Finally, in November the Inter-Generational group sponsored a handful of members in attendance at the Big Church Night Out in Rochester, NY.

#### **Where we want to be, (December) 2018:**

In 2018 we hope to continue to build stronger relationships between our parish members, their friends, and the community in two main ways:

- (1) Provide more inter-generational fun events for our congregation to participate. Below is a list of POSSIBLE events. IF YOU HAVE IDEAS, please send them to Pam Leibring.
  - Breakout Room - February
  - Darien Lake - June
  - Lockport Caves - October
  - OTHER IDEAS???
- (2) Continue to support local charities/outreach by participating in at least ONE local fundraising event in 2018.

#### **What we will need to get there:**

For us to achieve our two goals, we need continued support and encouragement from our youth, families, and the parish. We are hoping to build intergenerational partnerships and are always looking for ways to truly be helpful. If you are interested in helping in one or more of the events above or have other fun activities/outreach ideas that our youth may be interested in supporting, please contact Pam Leibring.

## **Ministry Team: Outreach:**

### **Our Little Roses: Jamie Gailie**

#### **Where we are now: (December), 2017:**

We have made our annual contribution to Damaris' tuition. We made a contribution to the laundry room for the girls. We've sent a letter almost every week to Damaris!!!!  
As Damaris has recently left Our Little Roses, our vestry will re-evaluate the situation for 2018.

## **Ministry Team: Outreach:**

### **Adopted Families: Chris Kelahan**

**Where we are now: (December), 2017:** Income: \$1645.00. Expense through Christmas: \$1051.55 = a balance of \$593.00.

Four current families (5 families through Back to School Collection, however, 1 family did not respond to Outreach for Thanksgiving or Christmas)

We provided Easter baskets and dinners to 5 families along with Summer themed activity gifts and backpacks and school supplies to 15 children. We provided Thanksgiving meals and “extra day” meals to four families and Christmas dinners, extra meals, and gifts. All families received 1-2 boxes of gifts and several bags of food supplies.

Donations for Summer and Back to School were limited and caused the fund balance to enter into a deficit. Through the efforts of the Vestry, Reverend Randi and the members of the congregation, we were able to overcome the deficit and end the year with a healthy fund balance to go into the next holiday.

We will be on the outlook for 3 new families to replace families who either have become unreachable or who have been on the receiving end of donations from several charities at the same time. There are so many needy families who require assistance and I am sure we will be able to identify new “adopted families.”

#### **Where we want to be, (December) 2018:**

I would like to service a minimum of 4 families to a maximum of 6 families in 2018. We will need to start earlier to publicize and collect for all the special occasions.

#### **What we will need to get there:**

We will provide publicity at least a month in advance of Easter, “Summer Fun”, “Back to School”, Thanksgiving, and Christmas. The blessing of the donations seemed to have a large impact on “timeliness” of the Christmas contributions, so that should continue for the 5 times of giving.

We have to ensure that the donation “gimmicks” (turkey, tree, Easter basket) do not get mixed up with other Church activities (bazaar, donations to Food Pantry).

### **Ministry Team: Outreach**

#### **St. Andrew’s Community Store: Cynthia and Gerald Harrington**

Hours: Tuesday/Wednesday 1-4 pm, Thursday 10 am- 4 pm, 6-8 pm,  
Friday 10 am- 4pm and Saturday 10 am - 2 pm

#### **Where we are now: (December), 2017:**

St. Andrew’s community store has had a wonderful year. We are blessed each week with donations of quality goods. We continue to serve the public by being open on regularly scheduled hours, fostering a friendly and warm shopping environment to all patrons. We proudly have raised \$19,500.00 for St. Andrew’s parish this year.

We extend gratitude to volunteers, contributors, and community for all you do to support the store. St. Andrew’s Community Store is in its 58<sup>th</sup> year of providing a variety of clothing, household items, jewelry, small appliances, books, music, and movies for sale. The store is completely staffed by twelve groups of volunteers five days a week; Tuesday through Saturday. Our Thursday evening hours have become more popular and we have regular customers that can now stop and shop at a time that works for them. We have a small group of substitute workers that assist on an as needed basis. We have lost two valued volunteers this year for various reasons and trained one new volunteer. We are always looking for new help; both as substitutes or as a regular worker. Our duties include; sort, clean, fold, and organize to keep displays tidy, helping customer’s find items in the store, and extending a friendly smile. Our work is a blessing and we are very blessed by those we serve.

We continue to Partnership with Orleans-Niagara BOCES collaborating with four special education classes to enable them to practice their life skills in a work setting. We have also extend invitations to Newfane and Barker High School’s Honor Societies. Students in need of community service hours are invited to set up a schedule of volunteering with us.

The store has donated approximately 370 bags of clothing and linens and 21 boxes of household items to the Salvation Army, Goodwill and the Veterans. We have donated coats to Community Missions, Boots, jackets, and children’s books to Agricultural Ministries through Christ Church Lockport, and donated several bags of shoes to a Newfane Cadets Girl Scout troop that were doing a service shoe drive project. In addition store volunteers have supported St. John’s with their rummage sale. We were open for Halloween and had 40 trick

or treaters. We continue to pay for the St. Andrew's Church ad in the Newfane Town tourism book, and purchased ads for fish fry and Applefest.

Thanks to all who donate. Donation slips are always available on the church website

**Where we want to be, (December) 2018:**

As we enter our 59<sup>th</sup> year of service to the greater community we anticipate a great year. We would like to train at least 3 individuals to work as substitutes. We would like to have a new team of 6 individuals to come in during a weekday evening and help with changeover in mid-September and March. We want a new ceiling and energy efficient lights installed.

**What we will need to get there:**

Your prayer, time, talent, and continued support.

**Mission/Ministry Group: Outreach  
Newfane Food Pantry Collection: Kay Mayer**

**Where we are now December 2017:**

Every two weeks I take the food and personal products that our St. Andrew's families have donated to the Newfane Food Pantry. They are very grateful and we receive many thank you cards from them.

We were very fortunate this year to donate \$1500 to the food bank from some of our Bazaar profits.

**Where we want to be December 2018:**

Last year we set a goal of collecting 100 articles per month. That is only 25 items per week. Let's try to make it 125 items per month for 2017.

**What we will need to get there:**

We need to continue to be good Christians by donating a little extra to the less fortunate. The joy of giving to an organization that supports our community warms the heart. As 2017 comes to an end I would like to thank everyone for their generous donations to the Newfane Food Pantry. They are very appreciative of our support. I will again deliver donations for 2018.

**Ministry Group: Education & Christian Formation**

**Sunday School: Kathy Gregg, Nancy Pestinger, Cindy Harrington, Liz Depew**

**Presented by: Kathleen Gregg, Nancy Pestinger**

**Where we are 2017:**

We have 38 children and 4 teachers who have been teaching over 80 years combined. There are 3 classes, 1 1/2 yrs. to grade 3, 4th grade to 8th grade and 9th to 12th grade with college students coming back and joining and helping. We use three different programs to fit each class. *Children's Ministry* for the youngest group that uses the gospel reading with stories and activities. *Sermons 4 Kids* that uses the gospel reading, stories, activities, and then discussions. The oldest group reads the gospel reading and then discusses it, and that leads a discussion regarding how it fits into the lives of the kids today.

**Where we would like to be:**

This year has been a difficult year with illnesses. The teachers are also at a point in their lives where they would like to be able to take time off and be able to travel/spend time seeing children and grandchildren locally and around the world. This is difficult and requires consolidating classes when someone isn't available to teach.

**What it would take to get there:**

We would like to be able to have more parents volunteer to take control of programs like the pageant and Youth services. We would also like people to step up and become teachers so that classes are covered and we don't have to combine all the classes together when teachers want to take off or have to take off. We need more than just helpers.

**Ministry Team: Education & Christian Formation**

**Adult Education & Formation: Dorothy Cheasty**

**Where we are now: (December), 2017:** We formed a new EfM (Education for Ministry) group in September. It began with 7 people and we now have 6 people who are reading the bible beginning with the Old Testament and learning about Jewish history, tradition and Christian roots as a foundation to our faith. Together with myself and Pastor Randi we are learning how to theologically apply our readings to our lives and ministries in real time. We meet weekly for 2 ½ amazing hours of sharing, fellowship and worship. God willing, we will continue for a total of 4 years. We can accept new members annually who would begin their Christian journey with year one, no matter what year others in the group are in. Twelve people is the most we can have in a group.

Pastor Randi conducted baptism education for God parents this year and prepared 2 people for reception as members of the Episcopal Church. She also provided Christian Marriage Education for a couple as well.

**Where we want to be, (December) 2018:** Our vestry sees our vision as **Grounded in Faith, Growing to Serve** *"When each separate part works as it should, the whole body grows, and builds itself up through love."* Ephesians 4:16

In keeping with that spirit, there is a program being offered this year which will involve theology discussions led by Pam Leibring and friends. Pastor is hoping for a discussion group on Mindfulness and Christian Living also. Since there will not be a Bishop's visit this year, there will not be confirmation, but there will be more reception candidates with pastor spearheading their preparation as well as a baptism in February. We are looking forward to a Lenten book study - suggestions are welcome. Finally, the hope is that we can begin to form 'non-traditional' ways of ministering to others and serving God that can be seen as meaningful and non-threatening to everyone.

**What we will need to get there:** We need God's grace and guidance and your participation and support.

**Ministry Team: Buildings and Grounds**

**Paul Mayer**

**Where we are now:** During 2017 the Building and Grounds was able to accomplish a long list of maintenance items and a few other projects that we wanted to get done.

An example would be the Bulldozer work on the north side and east/south side of the property. We also had two work parties with the help of the Niagara County Work Program.

All of the members on our team have been very active in keeping St. Andrew's Church in great shape. I thank them for always being there to help.

**Where we want to be:** In 2018 the Building and Grounds Team will be looking at all of the various projects we would like to get done along with keeping St. Andrew's a great looking place of worship.

**What we will need to get there:** The continued dedication of the Building and Grounds Team members and also the support of our Vestry and congregation.

## **Ministry Team: Ladies Guild**

### **Darcy Buchanan**

#### **Where we are now: (December), 2017:**

This year, the majority of our profits from another successful Bazaar went to outreach, over \$4000. Listed below are the organizations we donated to:

The Food Pantry

Our Little Roses

Adopted Families

Equistar Inc.

Carolyns House

Food for the Poor (a water pump)

Gospel Groove Band

In addition, we made a substantial donation to our own Church, plus we endeavor to maintain the kitchen, keep it orderly and ready for Sundays or any other events.

#### **Where we want to be, (December) 2018:**

We want to continue to do any special event for our parishioners.

#### **What we will need to get there:**

The same as other years, for the people of St. Andrew's to work together and be there when needed. Thanks to everyone who helped to make 2017 a great year.

## **Ministry Team: Hospitality**

### **Jamie Gailie**

#### **Where we are now: (December), 2017:**

We have welcome folders, with updated material, for all new members and guests. We had a coffee hour every Sunday after church.

#### **Where we want to be, (December) 2018:**

We want to continue coffee hours after church. We want to continue to have updated materials for new members and guests.

#### **What we will need to get there:**

We will need the members of the team to meet, at least once this year, to assess our goals and see what can be done to make our hospitality team more efficient. We need everyone to sign up for coffee hour so this task does not fall on the same few people every week.

## **Ministry Team: Communication & Technology**

### **Lynn Schauer-Bewley**

**Where we are now: (December), 2017:** Our role is *to oversee all communication within the congregation and with the community*. This past year we have continued in that capacity, most notably with the publication of the newsletters, timely website updates including the weekly sermons, an active facebook page, Google calendar updates, weekly narthex monitor presentations, and fish fry placemats. We are still struggling in the area of photography, and as an extension, Instagram.

**Where we want to be, (December) 2018, and what we will need to get there:**

We want to have more voluntary articles submitted for the newsletters. **We will more actively invite people to submit newsletter articles, and we will keep the newsletter submission deadlines in the announcements through the various outlets.**

We want to show our gratitude to the community and invite more people to join us on Sundays. **We will be taking advantage of having hundreds of guests during fish fry by having some advertising and business cards displayed prominently on the tables during the dinners.**

We need to find somebody willing to take charge of photography and Instagram. **We will have to invite somebody. Would you consider it? :)**

**Ministry Team: Financial Management:  
Mike Depew, Treasurer**

**Where we are now December 2017:** Our net worth as of 12/31/17 was \$310,004.74. We finished with a net negative figure of -\$7894.11. Our 2017 budget was a deficit budget calling for a -\$33522.67 and we reduced a large portion of this deficit largely through conscious and frugal spending by our Vestry as well as a significant contribution from both the community store and the ladies guild. It has been one of our goals for the past few years to operate closer to our budget amount and continue to reduce our deficit. Our 2017 pledges finished up at 34 of the 46 pledges (or 74%) paid in full, falling short of reaching our goal of 80% paid up.

**Where we want to be in December 2018:** Our goal for 2018 is to continue outreach and to operate as close to our budget expectations as possible. We have made the 2018 budget as realistic as practicable and will strive to work efficiently throughout the year. It is important to realize that, as some of our members age and move on into different living situations, such as assisted living or nursing facilities, they may not be able to contribute as they once did. This leaves a financial gap in what we've come to expect as normal, although our operating expenses continue to grow. We need to grow our family at St. Andrew's. Please know that St. Andrew's receives no revenue of any type from the Diocese. We are completely self supporting so everyone's contributions are what enable us to continue moving forward.

**What we will need to get there:** We need to reach out to the community and continue to be the loving, caring church family that welcomes new members every day. We will need prayer to guide all of us to give from the heart. We need everyone to understand that a ***Pledge*** is just that, a promise to support God's work financially. We need to honor what we pledge, and lastly, to continue to work together as a community of faith.



2017 Income	Jan - Dec	Budget	2017 Expense	Jan - Dec	Budget
Income			*Outreach	714.00	
*Birthday offering	134.00		Adopted families (out)	1,051.55	
*Gifts			Discretionary Fund (Out)	3,403.76	
1st Sun Loose Off/Discret incom	3,215.00		ECS/UTO/ERD/Bishop's Disc. -Out	422.00	
Adopted family	1,395.00		Food Pantry (Out)	3,043.00	
Bequests	1,231.00		Our Little Roses	1,889.57	
ECS/UTO/ERD/Bishop's Disc. -In	22.00		*Outreach - Other	1,961.21	14,850.00
Food Pantry Income	147.00		Total *Outreach	12,485.09	14,850.00
Our Little Roses	919.57		Adult education	325.46	800.00
*Gifts - Other	1,423.00	7,500.00	Altar	531.80	700.00
Total *Gifts	8,352.57	7,500.00	Audit	600.00	600.00
Community Store	19,500.00	12,000.00	Buildings & grounds		
Insurance damage payments	16,009.56		Kitchen	74.02	
Interest	6,096.42	6,500.00	Buildings & grounds - Other	8,935.32	7,500.00
Ladies Guild to church	1,000.00	1,000.00	Total Buildings & grounds	9,009.34	7,500.00
Loose offering	1,291.30	750.00	Church school	347.02	900.00
Memorials	950.00		Church utilities	5,751.11	6,500.00
Parish project profit			Comprehensive insurance	5,197.65	5,000.00
Amazon sales	297.97		Diocesan pledge	18,807.96	18,808.00
Bottle Redemption	336.74		Gift monies spent	1,421.00	
Fish Fry	13,917.56		Memorial funds spent	193.83	
Godspell Musical	-326.88		Misc. expense	620.82	800.00
Scrip	25.00		Music	457.75	1,600.00
Shirts & Hats (income)	36.00		Office Supplies	3,269.50	4,500.00
Parish project profit - Other	0.00	14,000.00	Parish Nurse	3.00	300.00
Total Parish project profit	14,286.39	14,000.00	Parking Lot Loan @ 4% interest		
Pepsi Machine	152.75		Loan - Parking Lot Principle	3,724.98	
Pledges	102,537.60	104,000.00	Parking lot loan interest paid	708.26	
Special Offerings	311.00		Parking Lot Loan @ 4% interest - Other	0.00	4,200.00
St. John's Monies	58.68		Total Parking Lot Loan @ 4% interest	4,433.24	4,200.00
Sunday school	343.55	300.00	Part-time rector		
Unpledged envelopes	4,238.00	2,500.00	Business/Professional fees	25.57	
Total Income	175,261.82	148,550.00	Continuing Education	697.42	
			Pro dev in lieu of/and travel	881.59	
			Part-time rector - Other	68,288.76	64,475.94
			Total Part-time rector	69,893.34	64,475.94
			Salaries (other)	46,265.24	45,838.73
			Supply priest	539.74	1,200.00
			Telephone/computer	1,350.58	1,300.00
			Water assessment	602.05	700.00
			Youth Group (out)	1,050.41	1,500.00
			Total Expense	183,155.93	182,072.67

## 2017 Net Worth

Dec 31, 17

### ASSETS

#### Current Assets

##### Checking/Savings

Building Maint Reserve OSFCU6501	18,369.07
General Checking OSFCU6460	17,121.73
Ladies Guild Checking OSFCU6486	12,479.01
SCRIP OSFCU6478	761.01
Vicar's Discretionary OSFCU6494	2,288.73

Total Checking/Savings 51,019.55

Total Current Assets 51,019.55

#### Other Assets

##### Investment Trust HSBC

HSBC Fund B- Building Maint	66,007.30
HSBC Fund B- Memorial	
HSBC Fund B-Memorial Organ fund	3,155.00
HSBC Fund B- Memorial - Other	17,613.63
Total HSBC Fund B- Memorial	20,768.63

HSBC Fund B-Savings	74,658.85
Investment Trust HSBC - Other	497.42

Total Investment Trust HSBC 161,932.20

Scrip cards on hand 700.00

##### TD Ameritrade Housing

TD Ameritrade unrestricted	38,271.23
TD Ameritrade Housing - Other	58,081.76

Total TD Ameritrade Housing 96,352.99

Total Other Assets 258,985.19

TOTAL ASSETS 310,004.74

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Other Current Liabilities

Acolyte Trip	3,041.69
Leyland scholarship	4,483.52
Professional development, Rector	300.00
Reimbursed Funds (Temp Holding)	135.36

Total Other Current Liabilities 7,960.57

Total Current Liabilities 7,960.57

##### Long Term Liabilities

Parking Lot Loan	15,366.73
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Total Liabilities 23,327.30

TOTAL LIABILITIES & EQUITY 23,327.30

## 2018 Budget

Income Source	Approved 2018 Budget
Community Store	\$18,000.00
Interest (all together now)	\$6,500.00
Loose Offering	\$750.00
Parish Project (Fish Fry, etc)	\$14,000.00
Pledges	\$105,000.00
Sunday School	\$300.00
Unpledged	\$2,500.00
Gifts	\$7,500.00
Ladies Guild	\$1,000.00
<b>Total Budgeted Income</b>	<b>\$155,550</b>
Expense Source	Approved 2018 Budget
Adult Education	\$300.00
Altar	\$500.00
Audit Expense	\$600.00
Buildings & Grounds	\$6,500.00
Church School	\$500.00
Church Utilities	\$6,500.00
Comprehensive Insurance	\$5,000.00
Miscellaneous	\$800.00
Music/sound	\$800.00
Office Expense	\$4,000.00
Outreach, other	\$7,500.00
Diocesan Pledge	\$17,252.00
<b>Outreach Total</b>	<b>\$24,752.00</b>
Part-Time Priest	\$65,197.00
Salaries	\$45,839.00
Supply Priest	\$800.00
Telephone	\$1,300.00
Water (garbage) Assesment	\$650.00
Deacon's Professional Development	\$0.00
Parish Nurse	\$200.00
Deaconal Ministires	\$0.00
Youth/Intergenerational Group	\$1,500.00
Parking lot payment	\$4,500.00
<b>Total Budgeted Expense</b>	<b>\$170,238</b>
<b>Difference in Income &amp; expense</b>	<b>-\$14,688.00</b>

## ST. ANDREW'S BUDGET – INCOME & EXPENCE 2018

Expenses \$170,238



Income \$170,238

